



Application Checklist for Residential Works

1 x Building Permit Application Form (Form 1)

3 x Certificate Of Title & Block Plan (Including any restrictive covenants and/or section 173 agreements)

1 x Demolition Permit For Existing Dwelling (if not a new dwelling)

3 x Documentary Evidence Of Ownership

3 x Existing Sewerage Block Plan

3 x Septic Tank Approval From Council (If allotment is not sewerred)

1 x Council Legal Point Of Discharge Information

2 x Council Certified Stormwater Discharge Design (Applicable for multi-dwelling sites)

1 x Town Planning Permit & Drawings (If applicable)

1 x Re-Establishment Survey

3 x Energy Efficiency Report & Endorsed Drawings

3 x Builder's Warranty Insurance / Owner Builder Certificate

3 x Soil Report

3 x General Construction Specifications

3 x Structural Engineer's Drawings, Design Computations & Regulation 1507 Certification.

Structural Engineer's documentation must include the following information:

- Foundation / Footing Design;
- Timber Framing;
- Wind Bracing Design;

4 x Architectural Drawings

The following information is required to be shown:

- Architectural drawings showing the plan at each floor level, elevations, sections, dimensions
- Boundaries and dimensions of the allotment and any relevant easements must be noted on the site plan;
- Site levels and finished floor levels above natural ground;
- Calculation of site area / proposed building floor area / impermeable surface area / site coverage;
- Location & dimension of car parking spaces on the allotment;
- North position;
- Indicate building & open space position on adjoining allotments;

Payment In Accordance With Fee Proposal / Attached Invoice

(All accounts must be settled prior to Building Permit been assessed)

- Cheque
- Electronic Funds Transfer (BANK — WESTPAC, BSB —033 057 ACCOUNT # - 345289)